



# MATERIAL REQUISITION

No. **00461**

Store No. E

Class No. ....

Date : .....

| Item No.        | Quantity required | Part No.<br>Stock. No. | NOMENCLATURE | Qty. issued | Unit         | Unit Cost    |               | Extended Cost |                           | Batch No. | B.C Bal |
|-----------------|-------------------|------------------------|--------------|-------------|--------------|--------------|---------------|---------------|---------------------------|-----------|---------|
|                 |                   |                        |              |             |              | Rs.          | P.            | Rs.           | P.                        |           |         |
| 1.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 2.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 3.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 4.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 5.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 6.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 7.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 8.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 9.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 10.             |                   |                        |              |             |              |              |               |               |                           |           |         |
| Authorised by   |                   |                        | Remarks..... |             |              |              |               | Dept B .....  |                           |           |         |
| Co-Ordinated by |                   |                        | Inspected by | Issued by   | B.C. Posting | M.C. Posting | Extn. Checked | W.O. Scrutiny | J.C.No. ....              |           |         |
| Received by     |                   |                        |              |             |              |              |               |               | Work Order.....           |           |         |
| Staff No        |                   |                        |              |             |              |              |               |               | Stoc<br>Equipment No..... |           |         |

Copies : ACCOUNTS, STORES, STOCK CONTROL & DEPT 8205600505



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| 1.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 2.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 3.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 4.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 5.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 6.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 7.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 8.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 9.              |                   |                        |              |             |              |              |               |               |                           |           |         |
| 10.             |                   |                        |              |             |              |              |               |               |                           |           |         |
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